



JORDAN UNIVERSITY COLLEGE

A Constituent College of St. Augustine University of Tanzania, Mwanza
Owned & Operated by the Society of the Divine Savior (SDS Salvatorians)
P. O. Box 1878, Morogoro, Tanzania – East Africa
ADMISSION OFFICE

Ref 001/17/AD

Morogoro, 25th Sept 2017

Re: Provision Admission Letter for Certificate / Diploma Programme (Academic Year 2017/18)

Dear,

Congratulations for being one of the candidates selected to join **Certificate / Diploma Programme** in the academic year **2017/2018**. We expect you to arrive on 9th October 2017 so as to take part in the Orientation Programme and Registration. Lectures are expected to start on the 9th October 2017 as scheduled in the time table. This orientation week is obligatory. However in order to be registered the following conditions must be fulfilled:

1. You are required to come with **original** birth certificate, original “O” Level, “A” level certificates and transcript (without the original certificates you will not be registered)
2. Resident Permit or Exemption Certificate for Non-Tanzanians
3. Payment of at least the Registration installment as shown in the payment schedule.
4. Payments should be made to **Jordan University College**

A/C No 015 027 752 7900 CRDB Mandela Branch, Morogoro {Tuition Fees}.

or

A/C No 000111502406202 Mkombozi Bank, Morogoro {Tuition Fees}.

A/C No 015 027 752 7903 CRDB Mandela Branch, Morogoro {Medical Fees}.

For those who live outside Morogoro, the payments are advised to be deposited at any local branch of CRDB before coming to Morogoro in order to avoid long queues and save time.

5. After depositing your money please present to the Accountants office the original slip of the payments made. Remember *fees and charges paid are not refundable*.

NB: From this academic year, those who will fail to adhere to any of the above shall not be registered; which means that they will not have any credibility to access the classrooms and library. Please note that late registration one is liable to a penalty of Tsh100, 000/=.

ACCOMMODATIONS

1. The university has limited facilities for accommodation. Priority will be given to foreigners, students with physical disabilities and first year **female** students from outside Morogoro Municipality. Assistance may be given to those who wish to secure accommodation off campus.

NB Accommodation is strictly given to those who will pay the full amount per year amount and it will be paid to Acc No 015 027 752 7901 only after being assured of getting the room. Remember the money once paid is not refundable. For more information concerning accommodation please call 0711616502

ACADEMICS

- Consistent and methodical study will be required for you to succeed in your studies. General academic performance will also be evaluated usually at the end of each semester. Behave in a manner worthy of intellectuals: ability for independent study and research work, consistent attendance of lectures, unyielding study effort, well organized study discipline, excellent communication skills, scientific writing abilities and self motivation and personal development planning.

GENERAL CONDUCT

1. As a student of Jordan University College, you are required to be model in terms of conduct and behaviour. The **students' by laws** is expected to be issued at the time of registration. Make sure you get and read your copy and understand it so that in case of mistake no one should be blamed.
2. Remember that Jordan University College is a Catholic University, it expects you to be a model of good and smart student. Therefore dressing in unbecoming, indecent, and immoral manner will not be tolerated. This means that for **women**; wearing short clothes covering the body above the knees, transparent clothes such as skin tight and slits or opening above knees are not allowed; moreover; dressing that leaves the stomach waist and or back open such as tops are not to be tolerated. For **men** indecent dressing includes short trousers above the knees, trousers hanging under the buttocks, very tight trousers and unbuttoned shirts are also not tolerated. Please read your copy of **Students by Law** and make sure you get to know what is expected of you as a member of Jordan University College.

You are a **mature** person, “**how you wear shows who you are**”. Let us change our society by wearing decently.

NB: PLEASE VISIT OUR WEBSITE FREQUENTLY TO GET UPDATES IF ANY

God Bless You



Sr. Neema Mbuta
Admission Officer

